

**GRADUATE COUNCIL
MARCH 19, 2007, 2:00 P.M.
GILMOUR HALL 111**

PRESENT: Dean F.L. Hall (Chair), Ms. S. Abughannam, Mr. L. Ariano, Mr. C. Artieri, Dean P. Bates, Dean D. Capson, Dr. L. Chan, Ms. K. Espiritu, Dean L. Finsten, Dr. P. Guo, Dr. C. Ingram, Mr. B. Jarman, Dr. B. Kaczynski, Dr. W. Lewchuk, Mr. L. McLeod, Ms. B. McNally, Dr. G. Moyal, Dr. S. Porter, Dean C. Richards, Dr. G. Steiner, Dr. P. Swett, Dr. T. Tiessen, Dr. R. Viveros-Aguilera, Dr. M. Waddington, Mrs. M. Espiritu (Assistant Secretary)

REGRETS: Dr. K. Bennett, Dr. M. Boda, Dr. G. Luke, Dr. T. Marlin, Dr. R. O'Brien, Dr. D. Pawluch, Mr. J. Scime, Dr. D. Wright

I. MINUTES

Graduate Council approved the minutes of the meeting of February 12, 2007 on a motion by Dean Capson, seconded by Ms. B. McNally.

II. BUSINESS ARISING

1) Ph.D. Program in Business Administration

At the February 12, 2007 meeting of Graduate Council, Dr. Steiner questioned the process by which the Faculty of Business approved the proposed revision to the Ph.D. program. At the same meeting, Dr. Steiner also expressed his concern regarding the procedures for implementing the program's academic regulations. Consequently, the motion to approve the proposal was defeated. To address the issues that were raised at Graduate Council, Dr. Agarwal held several meetings with Dr. Steiner and Dean Bates. Dr. Agarwal said that Dr. Steiner's concerns have been addressed and are now included in the revised document.

Dean Bates moved, and Dr. Viveros-Aguilera seconded,

“that Graduate Council endorse approval of the changes to the Ph.D. program in Business Administration, as described in the document circulated to the Council.”

Implementation of the revised program is expected in December 2007, with the exception of the Accounting field. Dr. Chan commented that due to faculty resource issues, the Accounting field will be delayed until 2008. She added that currently there are 5 faculty members sharing 20 teaching overloads in the Faculty.

Mr. Ariano questioned the TOEFL requirements—there are four components of the TOEFL and normally the information is attributed to these components. Mr. Ariano suggested adding a statement describing the TOEFL components. Dr. Steiner commented that there was no strong recommendation from the Faculty to raise the TOEFL requirements to 600.

The motion was **carried** (subject to the addition of the TOEFL components).

2) Calendar wording: Course requirements for direct entry to Ph.D.

Dean Hall presented the proposed calendar wording for the change in the course requirements for direct entry to the Ph.D. program. The change will result in revisions to calendar sections 2.1.2, 3.2, and 4.2.

Dean Richards moved, and Dean Finsten seconded,

“that Graduate Council approve the revisions to calendar sections 2.1.2, 3.2 and 4.2 pertaining to the change in the course requirements for direct entry to the Ph.D. program.”

The motion was **carried**.

III. GRADUATE SCHOLARSHIPS

Dean Hall reviewed the list of new graduate scholarships for Graduate Council approval:

- The Allan and Lynne Cole MBA Award
- The Peirce Family MBA Academic Grant
- The Fred Vermeulen Ontario Graduate Scholarship

Dean Finsten moved, and Dr. Luke seconded,

“that Graduate Council approve the Allan and Lynne Cole MBA Award, Peirce Family MBA Academic Grant, and the change to the Fred Vermeulen Ontario Graduate Scholarship, as described in the document.”

The Angela Gregoris MBA Bursary was withdrawn because the terms of agreement were not available.

The motion was **carried**.

IV. EXTERNAL EXAMINER

Dean Hall referred to the document, which discusses the role of the external examiner in a thesis defence, as well as the criteria for nominating an external examiner. Discussion ensued, and the members made the following comments:

- Criteria #4 for nominating an external examiner: “*recently*” should be clarified--whether it means, “last year” or “last five years.” In addition, “*soon*” should be defined.
- Criteria #6: “*collaborative*” should be clarified
- Criteria #7: “*teaching relationship*” should be added

Since most of the criteria items pertain to conflict of interest, one member suggested replacing the list with a section discussing the implications, should a conflict of interest arise.

After the discussion, Graduate Council decided to form an ad hoc committee to review the document further, as well as examine the practices of other universities concerning this issue. Drs. Moyal and Waddington volunteered to be part of the committee.

There was no other business and the meeting adjourned at 3:30 p.m.